

How to Download your Completion Certificate

Your 12 hour completion certificate will appear when you have completed all 6 courses, quizzes and evaluations in full.

1. Once you have completed all 6 courses and their corresponding quizzes & evaluations, navigate back to the main course menu. Hover your cursor over where it says "Hello, <yourname>!" and click on Course Home from the drop down menu (blue arrow below)

The screenshot displays the course interface for the '2020 Indiana Commercial Real Estate Conference On-Demand'. The main content area is titled 'Economic Outlook for Commercial Real Estate (2 RB/MB)'. The interface includes a progress bar at the top right showing '25% COMPLETE' and '2/8 Steps'. A navigation menu at the top right contains 'Previous Lesson', 'Hello, admin-master!', 'Course Home', and 'Logout'. A blue arrow points to the 'Course Home' button. The left sidebar lists several courses, each with a '2 Quizzes' indicator. The main content area features a video player with the title 'Economic Outlook for Commercial Real Estate' and a video thumbnail showing the ICBR/CREA logo and the text 'Employment effects: unprecedented post-WWII job losses in the U.S.'. Below the video, the text reads: 'In March, Nonfarm payrolls decreased by ... And the March unemployment rate jumped from ...'.

SEE NEXT PAGE FOR STEP 2

2. Click on download certificate (blue arrow below), which will save a copy to the location you select on your computer.



Home

Membership

Education & Events

Listings

Resources

Directory

Consumers

Shop



2020 Indiana Commercial Real Estate Conference On-Demand

Indiana Commercial Board of REALTORS® > Courses > 2020 Indiana Commercial Real Estate Conference On-Demand

Uncategorized By Craig



You've earned a certificate!

Download Certificate



100% COMPLETE

Last activity on April 30, 2020 6:19 pm

COMPLETE

Welcome to the 2020 Indiana Commercial Real Estate Conference On-Demand!

Included in this package are 6 online lessons, each are worth 2 Regular Broker Credits (some lessons are also Managing Broker Credit eligible so Managing Brokers can obtain their 4 needed credits).

You may select the webinars in any order from the 6 available. You must complete the webinar first, then the quiz, and last the course evaluation in order to complete the lesson. Your CEU certificate will be available only when you have finished ALL of the lessons.

[REMINDERS]

- Please email admin@myicbr.org for any of the following:
 - If you need an adjusted certificate for less than 12 hours, certificates will not auto-generate for hours fewer than 12 (no partial hours can be awarded). Please allow 1-2 business days for processing
 - If there is an error on your certificate, please email your downloaded PDF with your requested corrections.
- It is the responsibility of each broker to maintain a file of completion certificates/records of all completed CE courses should you be audited by the Indiana Real Estate Commission. Please save these in a safe place.