



## **ICBR Secretary**

Term: 1 year with automatic assentation to ICBR Treasurer/Chair-Elect/Chair/Immediate Past Chair (5-year total commitment).

## **About ICBR Council (6 Members):**

The ICBR Council meets in conjunction with the CREA Board of Directors four times each year. If there are specific REALTOR issues not on the joint agenda a short ICBR Council only session will be arranged immediately prior to/after joint meeting. One meeting will be via Zoom and three will be in-person in Indianapolis. The ICBR Council will work in partnership with the Commercial Real Estate Alliance of Indiana (CREA-IN) Board of Directors to serve the commercial real estate industry in Indiana.

ICBR Council members include:

- ICBR Chair
- ICBR Chair-Elect
- ICBR Treasurer
- ICBR Secretary
- Immediate Past President
- CREA-IN Secretary

## **Responsibilities/Time Commitment:**

- Attend all Council Meetings (Four per year – 1 Zoom/3 in person – two hours each)
- Become knowledgeable about the association
- Attend Board meetings prepared and informed about issues on the agenda including giving a financial report.
- Contribute to meetings by expressing one’s point of view with the best interest of the association in mind
- Actively participate in the board’s annual evaluation and strategic planning efforts.
- Volunteer for and willingly accept assignments and complete them on time.
- Attend CREA/ICBR events.
- Promote CREA/ICBR membership and events.
- Review financial statements.

*Note: ICBR Chair also participates in CREA Executive Committee Meetings.*

## New CREA-IN Board Structure (21 Members):

- 12 elected members + 9 appointed industry representatives
- Elected members can be REALTORS or CREA-IN members (not IAs).
- Non-member industry representatives can serve as non-voting board members.

